

Drumnaph Nature Reserve – Reserve Manager

Carntogher Community Association is recruiting a Manager for its community-owned Nature Reserve. We are looking for an enthusiastic and passionate Reserve Manager to co-ordinate the sustainable management of the reserve whilst developing a plan that will lead to the long term financial viability of the Reserve.

Duration of post 3 Year contract

Hours of work Full time 37.5 hours per week average. Mostly within normal working hours, but with a maximum of 6 hours per week average outside these times.

Remuneration £30,151 per annum, (SRO 1) starting salary

Location Drumnaph Nature Reserve, Halfgayne Road, Maghera and An Carn, 132A Tirkane Road, Maghera, BT46 5NH.

Description of Role

The Reserve Manager will play a pivotal role in the continued operation and development of Drumnaph Nature Reserve, ensuring its long-term sustainability and viability. They will work closely with the Drumnaph Sub-committee, existing committee members, and volunteers to establish a robust management structure for the reserve and promote its strategic development.

Responsibilities/Duties

The Reserve Manager's primary responsibilities will include:

- Developing a sustainable management model for the Drumnaph Nature Reserve, focusing on building committee capacity and skills.
- Reviewing, overseeing, and implementing a new management plan with an emphasis on new structures.
- Conducting a skills audit and creating a training plan for committee members and volunteers.
- Attracting and onboarding new committee members and volunteers.
- Developing a Terms of Reference and induction handbook for volunteers and committee members.
- Creating a fundraising strategy to establish new income streams and community events.

- Implementing a Marketing/Communication plan to promote various aspects of the Reserve.

Essential Attributes

The ideal candidate will possess the following essential attributes:

- A minimum of two years' experience in a management role.
- At least one year's experience working with financial records in a project environment.
- High proficiency in IT skills, particularly MS Word, MS Excel, and MS Outlook.
- Strong interpersonal skills and experience working with community groups.

Desirable Attributes:

- Proficiency in spoken and written Irish.
- Environmental background or experience.
- Experience in fundraising and giving programs.

If you are a dynamic, forward-thinking individual with a passion for nature conservation and community development, we encourage you to apply for this exciting Reserve Manager position. Your skills and dedication can make a significant impact on the future of Drumnaph Nature Reserve.

Application Deadline: 15th January 2024 5pm

Application Process: To apply, please contact obair@ancarn.org for application form.

Carntogher Community Association is an equal opportunity employer. We welcome and encourage applications from candidates of all backgrounds and experiences.

